



Minutes of the **Planning & Environment Committee Meeting**  
Held in Malmesbury Town Hall on Tues 9<sup>th</sup> June 2026

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- Present:** Cllrs: K Drake (Chair), J Akhtar (Vice Chair), M Akhtar, P Exton, W Jones, R P Jones, J Paget, I Wallis
- Also present:** Lisa Dent, Dep Town Clerk
- PE/26/68 To receive declarations of interest**  
None received.
- PE/26/69 To receive apologies**  
Apologies received from Cllr R Sanderson.
- PE/26/70 Public participation on items of business included on the agenda**  
None.
- PE/26/71 To approve minutes of meeting held on Tues 12<sup>th</sup> May 2026**  
The minutes were adopted and signed as a correct record.
- PE/26/72 To receive and note Income & Expenditure Report**  
The report was noted.
- PE/26/73 Business Plan review objectives and responsibilities and agree processes**  
With maintenance and improvements to streets and street furniture a P&E objective, it was agreed to submit request to Full Council that the Signage project is overseen by P&E (currently reports to P&R committee). Cllr J Akhtar will write a supporting paper.
- A meeting will be arranged for members of Neighbourhood Plan working group.
- Some clarification is required on status on Emergency Plan. Deputy Town Clerk will review.
- Planning breaches will be monitored for progress with Wiltshire Council enforcement department.
- Procedure for street naming and register of street names to be reviewed in the near future.
- PE/26/74 To receive verbal report from Cllr Exton re Wiltshire Council Local highways and Footpaths Improvement group meeting 2/6/26**  
It was confirmed that our recent requests have been received and will be assessed in due course.
- PE/26/75 To review membership of working group overseen by Planning & Environment Committee (River Management Group)**  
It was agreed to add Cllr Stephen James. It was also noted that Avon & Bristol River Valleys Trust should be amended to Bristol Avon Rivers Trust.

- PE/26/76**      **Proposed Traffic Regulations Order - Road Traffic Regulation Act 1984 and the Traffic Management Act 2004 to amend the following restrictions in the Malmesbury and Malmesbury Without Consolidation Order 2017. Dark Lane, Hudson Road, Bristol Street. Comments close 15<sup>th</sup> June 2026.**  
The TRO was noted.
- PE/26/77**      **To review Parking Data from Wiltshire Council regarding Cross Hayes and Station Road parking and agree next steps**  
It was agreed to revisit this item after the results of the recent Malmesbury parking consultation and subsequent changes to parking have been published by Wilts Council.  
It was agreed to request bank holiday parking data from Wiltshire Council.  
It was agreed to requested clarification on how free parking is reported in the data.
- PE/26/78**      **Land Parcel Adjacent to Waitrose PL/2023/03637- to note update received from Planning Enforcement**  
The update from the Senior Planning Enforcement Officer was noted and it was agreed to request clarification if the Breach notice has now been served.
- PE/26/79**      **To resolve comment to planning applications received since last meeting**  
PL/2026/02861 – 47 Avenue De Gien, Malmesbury, SN16 9GX  
Objection – the scope and detail of the garage works indicates possible use as living accommodation in future. These proposed works will result in the loss of parking provision as a garage and will create additional on street parking in a location where parking is already challenging.
- PL/2026/03120 – 36 High Street, Malmesbury, SN16 9AT  
No objection to the internal refurbishment. We do have concerns over the background colour of the signage and are unable to gauge the colour vibrancy of the yellow tone. We therefore request that that sensitivity is used for this prominent location in a conservation area.
- PL/2026/03266 – 49 The Triangle, Malmesbury SN16 0AH  
No objection
- PE/26/80**      **Update on Standing Items**  
A meeting will be arranged at the Malmesbury Triangle junction for committee members to consider areas of improvement.  
A meeting will be arranged on site at Wheeler Way with committee members to consider connectivity improvement.  
We await clarification from Wiltshire Council on the operational status of 2 Speed indicating units which are not in use.  
River management meeting was recently held and sub groups are working well. Next meeting will be 30<sup>th</sup> July 2026 at 1 p.m. at Malmesbury Town Hall.
- PE/27/81**      **To appoint contractor for Market Cross repair and maintenance works following receipt of tender submissions from three qualified contractors**  
The three submissions were considered.  
It was agreed to appoint Minerva Stone on the basis of their knowledge of the structure providing continuity from previous works, their proposed methodology and quotation.  
Total works estimated at £20,000 includes traffic management costs to a maximum of £3500.00 and a contingency sum. This was agreed by all present.
- There meeting was closed at 8.46 p.m.